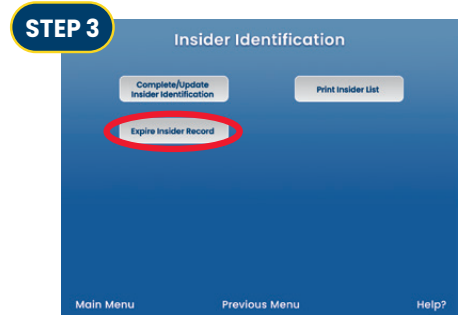
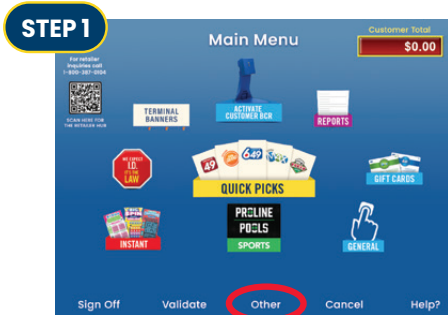




EXPIRE INSIDER RECORDS ON THE LOTTERY TERMINAL

Beginning July 28, 2026, retailers will have the ability to expire employees from their insider identification list using the Lottery terminal.

TO EXPIRE EMPLOYEES, FOLLOW THESE STEPS:



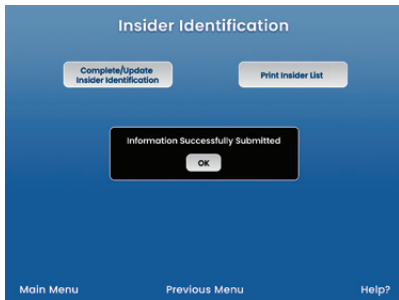
NOTE: If there are no employee records available to expire, the terminal will redirect to the "Insider Identification" page where new employees can be added.

To expire employees on the Insider Identification list, **select the box next to the name of the employee** you wish to expire. Once complete, select **Ok**.

Important! If an employee is no longer a minor their record can be updated or expired. A date of birth confirmation will be required for updating.

NOTE: You cannot remove all insider records. There must be at least one insider record entered.

Once **Ok** has been selected, the following pop-up will appear:



It is important that any individual selling Lottery at your location is listed on the Insider list.
To ensure that it is accurate and kept up to date, print and regularly review a copy of the Insider list.

Current Employees Identified at Your Location Authorized to Handle Lottery

RLR: 596669 Effective as of: Feb 25, 2026
RDL#: 25786

New employees or those missing from the list must complete the Insider Identification on the terminal.
IMPORTANT: Enter full name as it appears on government issued ID.

Last Name	First Name	I	Minor
WILSON	CHRIS		<input checked="" type="checkbox"/>
SMITH	MIKE	T	
JOHNSON	SARAH	B	
BROWN	ALEX		<input checked="" type="checkbox"/>
TAYLOR	PATRICK		
PETERSON	CASEY	S	

A Minor is a retail employee 17 years of age or younger.